

GERHARDT LAW OFFICE, PLC

DOCUMENT CHECKLIST

When you return your completed questionnaire, please be sure to provide us with two copies of the following documents, which may be requested by the U.S. Trustee assigned to your case:

- six months of your most recent pay stubs
- any other documentation showing income for the past six months (obliged to file sixty days worth), including IRA or pension withdrawals, gifts, lottery winnings and like items.
- your three most recent bank statements (from all accounts)
- federal and state tax returns for the three prior years
- documentation as to cash value of life insurance policies
- IRA, 401(k) and other pension reports for the past year
- the deeds to your house and other real estate that you own, including timeshares
- the titles to your cars, registration, and an estimate of the person to person bluebook value
- declaration pages for your auto and homeowner insurance policies
- divorce settlements, separation agreements and child support orders
- certified copy of child support payment history
- any documentation regarding a personal injury claim or other claim where you expect to receive a money award
- copies of any lawsuit to which you are a party
- mail received from creditors for the past 90 days (obliged to use any address received within 90 days of filing)

FAILURE TO PROVIDE US WITH ANY OF THESE DOCUMENTS WILL DELAY THE FILING OF YOUR BANKRUPTCY.